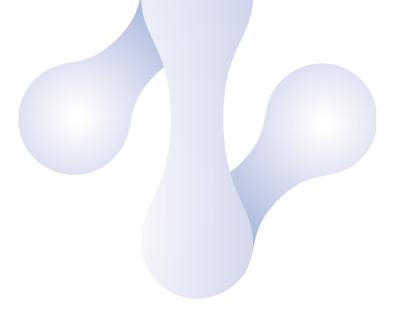


# Sponsor guide NORDIC DAIRY CONGRESS 2025

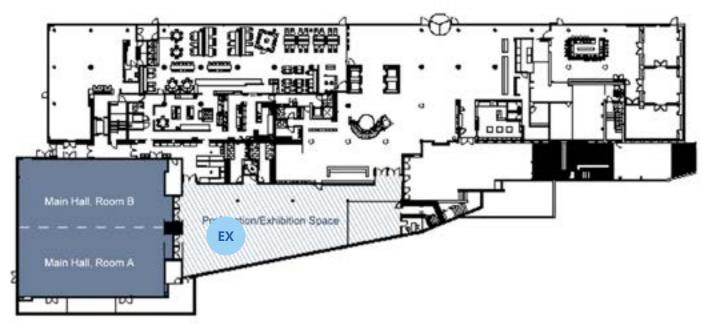


### CONTENT

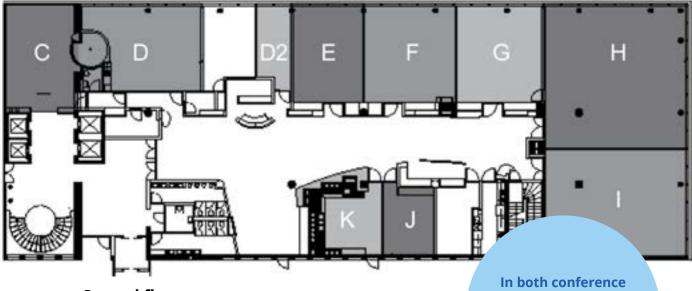
- 1 Conference area
- 2 Booth
- 3 Sponsor events and open space
- 4 Your free entrance(s)
- 5 Your arrival and goods
- 6 Optional sponsor promotion
- 7 Practical information
- 8 Promotion of NDC 2025
- 9 Sum up dates and your deliveries

#### If updates are made to this sponsor guide, they can be found her





**First floor** Conference (AB) Exhibition EX



**Second floor** Tuesday afternoon sponsor programme and session Wednesday and Thursday (HI)

In both conference areas (AB and HI) there will be digital and/or physical promotion of sponsor logos.



#### **Placement and dimensions**

Size of your booth (walls on 3 sides) Gold 4\*2 meter Silver 3\*1 meter Bronze 2\*1 meter

Placement - See overview on next page

Wall decorations are included. Please refer to the style shown in the photo on this page. Note that in your case, the sidewalls (silver and bronze) are one meter, unlike what is depicted in the photo.

Your delivery

before 21 April

You have the option to decide on the wall decorations. Please provide a PDF with the dimensions for your booth size (see below)

### Please add 50mm bleed on all sides and save as PDF Adobe version 16 or higher.

#### Please ensure delivery before 21 April to avoid additional costs.

1 x 2 m/Bronze	Width	Height	BRONZI
Back wall 2 m width X 2,5 m high	1993mm	2483 mm	
Side walls 1 m widh X 2,5 m high	1013 mm	2483 mm	

		SILVE
1 x 3 m/Silver	Width	Height
Back wall 3 m width X 2,5 m high	2973 mm	2483 mm
Side walls 1 m widh X 2,5 m high	1013 mm	2483 mm

			GOLD
2 x 4 m/Gold	Width	Height	
Back wall 4 m width X 2,5 m high	3953 mm	2483 mm	
Side walls 2 m widh X 2,5 m high	1013 mm	2483 mm	

Power is available at each booth: you need to bring your own power split box and extension cord.

Please inform/ask us about any special needs e.g. power for coolers etc.



#### Outline sponsor's booths

			M	M
Stand	Sponsor	, <u> </u>	Ť	ک
Gold	GEA	7		
S1	Novonesis	17		
S2	MS lceland Dairies - Mjólkursamsalan	Gold		
S3	Bentley Instruments	101	$\bigcirc$	
S4	SIG Combibloc AB	6		
S5	Tetra Pak	13		° HA
S6	dsm-firmenich		SS	1
S7	Kersia	N N		
S8	Zentis	œ	22 95	87
S9	Greiner Packaging AG SVISS	E	$\vdash$	8
B1	MMS Nordic	BZ	88	
B2	Au2mate	8	S2	0 89
B3	Complete Filtration Resources	1	2	BIO
B4	Qlip	2		
B5	NIRAS	8		14
B6	FH Scandinox	B	101	811
B7	Svalinn	6	~	B12
B8	ColloidTek Oy	3		
B9	Trepko			B13
B10	SPX	2	816	814
B11	Q-Interline	L		
B12	Primodan	1	Info	5
B13	IFF	1	0	R
B14	C.M.T.	L.	7	Jun C

## **2** Booth

#### Furnishing

#### Included

#### All sponsors will have:

- A counter dimension: 60x60x100cm
- A bar stool

#### Gold and Silver sponsors will have extra stools

- Gold: 3 stools (+ one extra counter)
- Silver 2 stools

#### Additional purchase

#### Additional equipment

- Order promotional material from the provider (link below)
- See options and prices on next page

#### **Desk decoration:**

- Order foam print from the provider (link below)
- See options and prices on next page.

Order by writing e-mail to Recon (www.recon.is); Aðalsteinn H. Sverrisson, <u>adalsteinn@recon.is</u>

The booth will be ready and available for you to setup from 12:00 to 17:00 Tuesday, 20 May



### **FURNITURE AND EXTRAS**





BRERA - Light Grey - 70€



Volt White - 43€

CHAIR Volt Light Grey 39€





100w x 50d x 110h - 190€

Showcase 100w x 50d x 110h with vinyl print on front - 250€

Showcase tower 50 x 50 x 210 - 245€





TABLES Ypsilon bar - White - 52€

Ypsilon low - White - 47€



60 x 60 x 100 White 95€ 60 x 60 x 100 with foam print on 3 sides - 240€

A4 - 52€



#### **TELEVISIONS**



32″ HD - 175€



43″ HD - 275€



55″ UHD 4K - 380€



65" SUHD 4K - 465€

Furniture options are not limited to what is indicated above - please contact adalsteinn@recon.is for further information. All prices are in euros excl. VAT.



## **3** Tuesday, 20 May - 14:00 - 15:30 Gold sponsor! GEA "Dairy beyond the ordinary"

The event is located on the second floor in room HI. GEA and NDC can access the room starting at 8:00 AM.

The atmosphere in the room is cozy and informal, featuring a mix of high tables and groups of chairs.

Pop-up walls and roll-up displays are permitted, and the presence of two large screens facilitates digital promotions.

Available refreshments and beverages included: Small sandwiches and fruit Soft drinks Coffee and tea



#### SILVER

## **3** Tuesday, 20 May - 15:45 - 17:15 Silver stage

The event will continue in HI, ensuring a seamless transition from the GEA event.

**From 15:30 - 17:15 silver sponsors** are allowed to set up items such as roll-up banners or other smaller promotional materials.

Additional chairs will also be provided, and it is anticipated that most participants will be seated during the Silver stage event. Coffee will be available for attendees.

Each silver sponsor has the opportunity to present from the stage for approximately 8 to 9 minutes. The presentations must be forwarded to the secretariat no later than 2 May 2025. E-mail to info@nordicdairycongress.com

The Silver stage setup allows silver sponsors to introduce a specific theme, which attendees can explore further by visiting the sponsor's booth during the open space sessions at the congress.

We highly recommend avoiding presentations that focus solely on company promotions or sales pitches and instead use this opportunity to provide attendees with valuable insights on how the sponsor can support in their companies' development.



Tetra Pak invites to a Get-together gathering for all attendees in the exhibition area located on the first floor. This event will take place immediately after the conclusion of the Silver stage.

Tetra Pak will provide refreshments and drinks for the guests.

All booths will operate during this event.





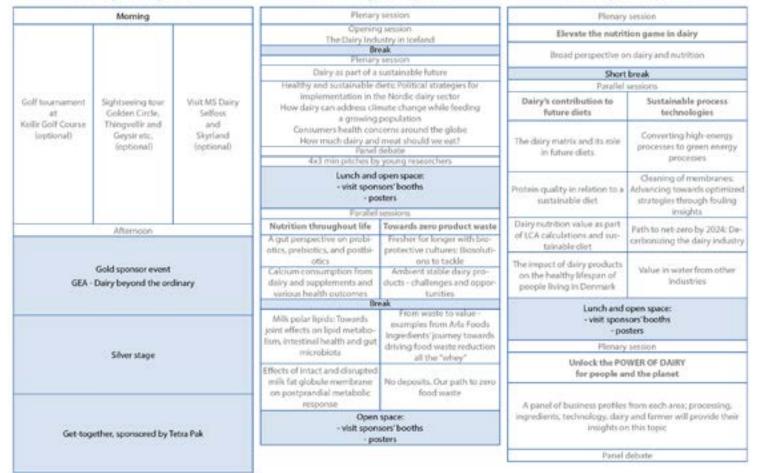
The sponsor area is placed at the heart of the venue. Throughout the congress, participants will mingle around during coffee and lunch breaks. Special exposure is guaranteed during the Tuesday's get-together and for one hour following the conclusion of the conference programme Wednesday afternoon.

The diagram below highlights in blue all segments of the matrix where sponsors will be showcased. It is essential for the booth to stay open and active (excluding the GEA Event and Silver stage).

#### Tuesday, 20 May 2025

#### Wednesday, 21 May 2025

Thursday, 22 May 2025



To encourage attendees at the congress to visit your booth, a competition will take place from Tuesday (20 May) when the booths opens until Wednesday (May 21) at 17:15.

#### **Purpose?**

To motivate participants to engage with sponsors at their booths. To allow sponsors to showcase their business or key products and interact with attendees.

#### What should you do?

You should determine what to highlight in the competition and/or at your booth. We recommend promoting a new product, insight, or business opportunity. For silver sponsors, this will likely align with the theme presented during the Silver stage.

Prepare a brief teaser about your theme (no more than 150 words). All teasers will be compiled in a <u>small booklet</u> from NDC 2022, which will be distributed as a hard copy to all participants.

#### During the congress?

The competition will run from Tuesday afternoon until Wednesday at 17:15.

Participants must visit at least six booths and talk to the sponsors to obtain a mark or stamp on a coupon from the booklet. After collecting six marks, participants can enter the competition by submitting the coupon in a designated box.

#### **Open space on Wednesday**

Attendees are invited to visit the booth and as a conclusion to Wednesday, 21 May, refreshments (wine, beer, etc.) will be served for one hour after the presentations conclude. Link to Sponsor event NDC 2022

#### Lottery

Winners of the competition will be selected by lottery. The number of winners will depend on the gifts provided by sponsors and purchased by the NDC-organizer.



Silver sponsors receive 2 complimentary entries.

Bronze sponsors receive 1 complimentary entry.

Please provide us by e-mail:<u>info@nordicdairycongress.com</u> as soon as possible with the name(s) and e-mail adress(es) of the person(s) from your company who will use your complimentary entry(ies). Once we receive your information we will send a link for free registration directly to your attendee(s).

A significant number of rooms have been pre-booked and are available for individual booking at the Hilton Reykjavik Nordica. The prebooking period runs until 23 February. To ensure availabiliy we encourage you to book your rooms before this date. Link to NDC-prebooked rooms at Hilton will appear at your confirmation order after registering for the congress (independent whether for free or paid).

## **5** Your arrival and goods

#### Goods send to Hilton

If you need to ship any goods to Hilton Reykjavik Nordica, please follow the instructions from the hotel below:

For the deliveries, please make sure that the paperwork for the shipment is done correctly, thus avoiding Icelandic customs issues and VAT charges from them. The shipment must be sent clearly marked with 'marketing material, no monetary value'. It you put any value on it in the shipping papers, the customs will calculate a 24% VAT charge, admin charges and other import charges and the hotel will not accept such cost. It is very important that all paperwork is marked DDP (Duty Delivery Paid) and as a temporary import.

As Hilton has very limited storage space, larger packages/shipping of pallets etc. must be coordinated with the NDC secretariat. Goods must arrive before the congress.

#### **Shipping Address smaller packages**

HILTON REYKJAVÍK NORDICA Kt. 999999-9999- (Very important that this number is used) Suðurlandsbraut 2, 108 Reykjavík Iceland Contact person at hotel: SIGRÚN JÓNA NORÐDAHL Manager Sales Operation Nordic Dairy Congress

#### Leaving your booth

After the congress the material has to be prepared for return and all papers handed over to Hilton conference staff if they are asked to oversee the pick up from the shipping company. Package along with all paperwork can be left at the exhibiton booths. The hotel will request a confirmation from each booth if they will leave any packages behind before the event is finished.

The exhibitor is responsible for any damage caused to the exhibition area.

#### **Safety and Security**

Helium balloons are not allowed. It is not allowed to light candles, cause heat, smoke or steam within the structure. Smoking prohibited at Hilton Reykjavik Nordica.

## **6** Optional sponsor promotion

You have additional options to promote your business.

#### You can:

- Contribute with a gift for the Golf Tournament
- Provide a gift for the Sponsors Competition
- Supply conference bags
- Include your promotional item in the conference bag.

Kindly inform us about your preferred promotional items coordinating with the NDC-secretariat to avoid too many similar sponsor gifts (e.g. 10 pens or USBsticks). Practical information

#### Staying Informed:

Download the Conference app. To access information of the Nordic Dairy Congress in the app, you first need to register. You may find the link to the app in the confirmation e-mail after registration, or you can access <u>HERE</u> directly.

This app will facilitate communication throughout the congress, and you will be able to view the programme, a list of participants (only those who have consented to be included), maps, and your own registration details within the app.

#### **Briefing for Sponsors:**

On Tuesday, 20 May, you are invited to a sponsor briefing. Please let us know who you would like us to invite to this session. If you need to contact the organizers during the congress, please visit the information desk or reach out via call/SMS at +45 29 99 42 81

or +45 51 72 60 98.

#### **Featured Sponsors:**

While the primary focus of the Congress is on the programme content, we have designed a schedule that allows you to engage with participants. Below is a summary of the breaks and the anticipated guest attendance at your booth (See also page 11):

#### Tuesday

17:30 - 19:00 Tetra Pak Get-together – all sponsors' booths will be open.

#### Wednesday

08:30 - 09:00 Arrival and registration 10:00 - 10:30 Coffee break 12: 30 - 14:00 Open space and mingle lunch (located in the sponsors' area) 15:00 - 15:30 Coffee break 16:30 - 17:30 Open space

#### Thursday

08:30 - 09:00 Arrival

10:00 - 10:30 Coffee break

12:30 - 13:45 Open space and mingle lunch (in the sponsors' area)



#### SoMe, signatures, etc.

#### Social Media and Online Presence

Website: www.nordicdairycongress.com (homepage)

Facebook: <u>Link</u> We encourage you to share or like/link from your company's Facebook profile to increase followers.

LinkedIn: <u>Link</u> Please share or like/link from your company's LinkedIn profile to enhance follower engagement.

Hashtags: #nordicdairycongress; #dairycongress; #NDC

#### Signature/Banner

If you can utilize a signature or banner on your website or social media, please find an attached sponsor banner/signature. Note that it does not contain a link – you will need to create a link to www.nordicdairycongress.com

The more you promote the congress, the broader our outreach to potential participants will be.

#### **Downloads**

#### **Your Contribution**

We hope this kit of materials will assist you in promoting NDC 2025 and your sponsorship. Should you require additional materials or information, please reach out to the secretariat.



#### **Promotional highlights**

Planned highlights for SoMe. Please provide us with the # you want us to tag you with: send to <u>info@nordicdairycongress.com</u>

Week 6	Early bird "Unlock the power of dairy for people and the planet" – presentation of the congress and the overall subject	Week 14	Spot on Wednesday's panel debate and opening
Week 7	100 days to kick-off NDC Included in the conference fee	Week 15	Get-together (networking and social events – golf, dairy visits, golden circle tour)
Week 8	Last change for early bird Presentation of Gold sponsor	Week 16	One Month left Spot on programme (speakers and subjects)
Week 9	3 good reasons to attend NDC The four topics of the parallelsessions	Week 17	Last chance next week
Week 10	Spot on programme Social highlights	Week 18	Spot on Silver stage One day left for registration
Week 11	Spot on Thursday's panel debate (Nordic Dairies Business Profiles) Young researchers presentations	Week 19	Tetra Pak Get-together highlights
Week 12	Spot on Programme Committee: 3 things you look forward to	Week 20	Spot on programme and take aways
Week 13	Highlight on GEA's event	Week 21	Spot on number of participants and practicalities

## **G** Sum up dates and your deliveries

**ASAP:** Please provide us with your SoMe# for promotional purposes on LinkedIn and Facebook. Please e-mail to info@nordicdairycongress.com

**20 February:** Please e-mail name & e-mail addresses for those using your free entrance(s) to info@nordicdairycongress.com

**15 March:** Please fill in the sponsor feedback form: LINK

**21 April:** Please deliver your pdf - decoration of your booth

**2 May:** Silver sponsor - please e-mail your presentation (ppt.file) for Silver stage to info@nordicdairycongress.com